

2020-2021 CSSA Approved Budget

Updated: Friday, May 1, 2020

Amounts are subject to revision by the CSSA Board of Directors.

Area	2019-2020	2019-2020	2020-21	midyear/draft comparison	
	Approved Budget	Midyear Budget	Draft Budget	% Change	Difference
Revenue	(1,745,548.61)	(1,758,361.82)	(1,694,999.60)	-4%	\$ 63,362.22
Operations	142,265.67	200,867.55	176,898.24	-12%	\$ (23,969.31)
Total Compensation	1,021,435.14	925,321.14	1,022,528.12	11%	\$ 97,206.98
Reserve	62,825.82	88,410.81	43,866.66	-50%	\$ (44,544.15)
Internal Programs	259,441.10	267,181.92	235,820.58	-12%	\$ (31,361.34)
Advocacy & Gov. Relations	133,740.88	130,740.88	127,740.00	-2%	\$ (3,000.88)
Systemwide Affairs	85,640.00	90,640.00	51,995.00	-43%	\$ (38,645.00)
Communications & PR	40,200.00	55,200.00	36,151.00	-35%	\$ (19,049.00)
Sponsored Programs	48,100.00	48,100.00	25,000.00	-48%	\$ (23,100.00)
Restricted Revenue	(48,100.00)	(48,100.00)	(25,000.00)	-48%	\$ 23,100.00
			0.00		

Function	Program/Function Area.	2019-2020	2019-2020	2020-21	midyear/draft comparison	
		Approved Budget	Midyear Budget	Draft Budget	% Change	Difference
Revenue	Board Orientation Revenue	(5,000.00)	(5,000.00)	0.00	-100%	\$ 5,000.00
	CHESS Revenue	(44,900.00)	(44,900.00)	(45,000.00)	0%	\$ (100.00)
	CSUnity Revenue	(40,625.00)	(35,225.00)	(8,750.00)	-75%	\$ 26,475.00
	Interest & Investments Revenue	(13,000.00)	(17,173.21)	(12,000.00)	-30%	\$ 5,173.21
	Prior Year Balance			(213,669.80)	100%	\$ (213,669.80)
	SIRF	(1,642,023.61)	(1,656,063.61)	(1,415,579.80)	-15%	\$ 240,483.81
Advocacy & Gov. Relations	CHESS	61,040.88	61,040.88	61,010.00	0%	\$ (30.88)
	Federal Advocacy	36,850.00	28,850.00	26,330.00	-9%	\$ (2,520.00)
	State Advocacy	35,850.00	40,850.00	40,400.00	-1%	\$ (450.00)
Communications & PR	Public Relations & CSSA Communications	24,850.00	39,850.00	20,601.00	-48%	\$ (19,249.00)
	Campaign Initiatives	15,350.00	15,350.00	15,550.00	1%	\$ 200.00
Internal Programs	Board Orientation	20,956.03	20,956.03	0.00	-100%	\$ (20,956.03)
	External Engagement	2,850.00	2,850.00	2,850.00	0%	\$ -
	Leadership Development	42,227.89	52,227.89	44,850.00	-14%	\$ (7,377.89)
	Plenary Meetings	96,681.18	91,000.00	83,694.58	-8%	\$ (7,305.42)
	Board Development	0.00	0.00	7,700.00	-100%	\$ 7,700.00
	Scholarships	96,726.00	100,148.00	96,726.00	-3%	\$ (3,422.00)
Operations	Administrative Costs	48,282.12	105,384.00	72,795.00	-31%	\$ (32,589.00)
	Legal & Compliance	28,957.93	28,957.93	27,400.00	-5%	\$ (1,557.93)
	Operating Cost	65,025.62	66,525.62	76,703.24	15%	\$ 10,177.62
Reserve	Reserves	62,825.82	88,410.81	43,866.66	-50%	\$ (44,544.15)
Total Compensation	Benefits	300,805.70	263,410.70	278,211.69	6%	\$ 14,800.99
	Compensation Pool	15,000.00	15,000.00	10,000.00	-33%	\$ (5,000.00)
	Overtime	2,000.00	2,000.00	2,000.00	0%	\$ -
	Payroll Taxes	47,697.44	47,697.44	49,649.06	4%	\$ 1,951.62
	Professional Staff	623,496.00	564,777.00	649,007.37	15%	\$ 84,230.37
	Student Assistants	32,436.00	32,436.00	33,660.00	4%	\$ 1,224.00
Systemwide Affairs	CSUnity	52,790.00	52,790.00	11,820.00	-78%	\$ (40,970.00)
	Shared Governance	32,850.00	37,850.00	36,350.00	-4%	\$ (1,500.00)
	Student Trustee Search	0.00	0.00	1,825.00	100%	\$ 1,825.00
	Sustainability	0.00	0.00	2,000.00	100%	\$ 2,000.00
Sponsored Programs	CSU Analytic Studies	20,000.00	20,000.00	0.00	-100%	\$ (20,000.00)
	CSU Analytic Studies Grant	(20,000.00)	(20,000.00)	0.00	-100%	\$ 20,000.00
	Education Trust West	28,100.00	28,100.00	25,000.00	-11%	\$ (3,100.00)
	Education Trust West Grant	(28,100.00)	(28,100.00)	(25,000.00)	-11%	\$ 3,100.00
			0.00			

*estimated balance forward from 2019-2020

Sponsored programs revenues are excluded from other unrestricted revenues

2020-21 Budget

Updated: 5/1/2020

Program Breakdown

Row Labels	Sum of 2020-21 Budget
Advocacy & Gov. Relations	\$ 127,740.00
CHES	\$ 61,010.00
Attendee Parking	\$ 2,250.00
Audio visual & facilities	\$ 8,000.00
Catering & Volunteer Meals	\$ 22,650.00
CHES Signage, promo, programs, branded items	\$ 5,300.00
Facilitator Travel	\$ 15,000.00
Facilities Rental Fees	\$ 2,510.00
Leadership Breakfast	\$ 4,500.00
Office Supplies	\$ 500.00
Presenter Recognition & Awards Raffle	\$ 300.00
Federal Advocacy	\$ 26,330.00
Hill Day	\$ 10,010.00
September Advocacy	\$ 16,320.00
State Advocacy	\$ 40,400.00
Advocacy & Legislative Events	\$ 1,400.00
Advocacy & Lobby Mtgs	\$ 18,600.00
Advocacy Tools: Capitol Track	\$ 3,400.00
Bill Tracker: Capitol Morning Report	\$ 1,700.00
May Advocacy Event	\$ 15,000.00
Sec. of State Registration & Ethics Course	\$ 300.00
Communications & PR	\$ 36,151.00
Campaign Initiatives	\$ 15,550.00
Campaigns. Various print/media expenses	\$ 14,450.00
Campaigns: Online Advertising for all programs and advocacy	\$ 200.00
Graphic Design: Stock photos/fonts for Campaigns	\$ 500.00
Shipping of Materials	\$ 400.00
Public Relations & CSSA Communications	\$ 20,601.00
Adversiting General CSSA PR	\$ 200.00
Awards and commendations, Framing	\$ 1,800.00
Branding & Onboarding Items, Promotional	\$ 10,350.00
Flickr	\$ 100.00
Gmail Business Accounts, Officers & Staff	\$ 2,500.00
Graphic Design: Stock photos/fonts, general use	\$ 1,000.00
MailChip	\$ 240.00
Onboarding & Plenary Mtg Materials	\$ 500.00
Printed Reports for CSSA PR: Annual Reports, Policy Agendas, Etc.	\$ 1,200.00
Website: Hosting, Domains, SEO tools	\$ 2,711.00
Internal Programs	\$ 235,820.58
Board Development	\$ 7,700.00
Exec Position Trainings/Mtgs	\$ 3,700.00
Exec Transition Training	\$ 4,000.00
Board Orientation	\$ -
Catering Board Orientation at CO	\$ -
Printing for Board Orientation at CO	\$ -
Travel July Orientation & Board Training Travel Execs & Staff	\$ -
External Engagement	\$ 2,850.00
Meetings/Partnerships with external stakeholders, Research	\$ 2,850.00
Leadership Development	\$ 44,850.00
Leadership Summits	\$ 14,500.00
Panetta, 2 CSSA Executives Registration	\$ 11,850.00
SAL Travel Grants	\$ 1,000.00
Training & Development	\$ 3,000.00
Training & Development (Professional Development)	\$ 13,000.00
Winter Staff Planning Mtg	\$ 1,500.00
Plenary Meetings	\$ 83,694.58
CHES Plenary	\$ 7,600.00

CSUnity Plenary	\$	6,800.00
Plenary Meeting Software	\$	-
Plenary Meetings (Execs)	\$	26,093.67
Plenary Meetings (Staff)	\$	43,000.91
Plenary Printing	\$	200.00
Scholarships	\$	96,726.00
Chair	\$	27,636.00
President	\$	27,636.00
VP Finance	\$	13,818.00
VP Legislative Affairs	\$	13,818.00
VP University Affairs	\$	13,818.00
Operations	\$	176,898.24
Administrative Costs	\$	72,795.00
Annuitants Dental	\$	2,500.00
Annuitants Medical	\$	50,000.00
CO Offset for value provided by CSSA	\$	(29,000.00)
OVERHEAD CHARGE Network, Custodial, Security, Ground, Bldg Maint.	\$	6,829.00
OVERHEAD CHARGE Utilities	\$	5,150.00
OVERHEAD CHARGES Financials Services, HR, & User Services)	\$	35,316.00
State Pro Rata Charge- 612001	\$	2,000.00
Legal & Compliance	\$	27,400.00
ADA Accessibility Services for CSSA hosted conferences		
Audit & Tax Filings with preparer	\$	18,800.00
Board Member Liability Insurance	\$	4,600.00
Retainer for legal counsel	\$	4,000.00
Operating Cost	\$	76,703.24
Business cards for staff and Executive Officers.	\$	775.00
Camera/Video Equipment	\$	1,000.00
Cell Reimbursement for Management Staff and Officers	\$	3,000.00
Docusign: Master Account	\$	400.00
Employee Parking for Sacramento Office	\$	5,640.00
IT Hardware for workstations	\$	1,000.00
Long Beach Non-Profit Membership	\$	500.00
Long Beach Office Rent	\$	23,916.00
Non-program Travel: Recruitment, Operational	\$	1,240.00
Office Supply Orders: Misc.	\$	515.00
Office Supply Orders: Staples Account	\$	3,000.00
Regular mail for Sac office	\$	1,800.00
Sac. Office Base Rent	\$	27,546.90
Sac. Office Operating Reconciliation Fees	\$	2,093.70
Sacramento - internet, phone, cable (Capitol Ch.)	\$	3,360.00
Shipping & Delivery	\$	515.00
Water Service for Sacramento Office	\$	251.64
Xerox meter printing, Sacramento Office	\$	150.00
Reserve	\$	44,366.66
Reserves	\$	44,366.66
Additional Reserves Transfer		
Reserves (% of SIRC Revenues)	\$	44,366.66
Restricted Revenue	\$	(25,000.00)
Education Trust West Grant	\$	(25,000.00)
Community Grant	\$	(25,000.00)
Revenue	\$	(1,694,999.60)
Board Orientation Revenue	\$	-
CHESSE Revenue	\$	(45,000.00)
CHESSE Registration Fees	\$	(45,000.00)
CSUnity Revenue	\$	(8,750.00)
CSUnity Registration Fees	\$	(8,750.00)
Interest & Investments Revenue	\$	(12,000.00)
Interest SMIF	\$	(2,000.00)
Pooled Investment Income	\$	(10,000.00)

Prior Year Balance	\$	(213,669.80)
Carryover (previous year's budget balance)	\$	(213,669.80)
SIRF	\$	(1,415,579.80)
Systemwide Involvement & Representation Fee Revenues	\$	(1,415,579.80)
Sponsored Programs	\$	25,000.00
Education Trust West	\$	25,000.00
Student Debt Research Grant Expenses	\$	25,000.00
Total Compensation	\$	1,022,528.12
Benefits	\$	278,211.69
Benefits: CalPers Retirement	\$	190,743.27
Benefits: Dental	\$	6,415.97
Benefits: Health Plan Contributions	\$	78,973.69
Benefits: Life Insurance	\$	972.00
Benefits: Long Term Disability MPP Only	\$	300.00
Benefits: Vision	\$	806.76
Compensation Pool	\$	10,000.00
Turnover Compensation Pool: Unallocated Budget	\$	10,000.00
Overtime	\$	2,000.00
Overtime for Represented Employees	\$	2,000.00
Payroll Taxes	\$	49,649.06
Payroll Taxes - Medicare	\$	9,410.61
Payroll Taxes - Social Security	\$	40,238.46
Professional Staff	\$	649,007.37
Management Salaries	\$	356,107.00
Staff Salaries	\$	292,900.37
Student Assistants	\$	33,660.00
Student Assistants	\$	33,660.00
University Affairs	\$	51,495.00
CSUnity	\$	11,320.00
Audio visual & facilities *Virtual Meeting	\$	5,000.00
Conference Supplies	\$	270.00
Presenter Recognition & Awards Raffle	\$	500.00
Signage, promo, programs, T-Shirts, branded items	\$	5,550.00
Shared Governance	\$	36,350.00
Academic Senate Liaison Travel	\$	2,800.00
Alumni Council Liaison Travel	\$	2,500.00
Board of Trustees & Chancellor meetings. Travel of officers & staff	\$	11,000.00
Business meals for students & staff	\$	1,500.00
Other CSU Issue Travel, ex: Basic Needs, Grad Initiative, CSU Policy, CSAC, Advisor Summit, AOA	\$	16,550.00
Student Trustee Search	\$	1,825.00
Student Trustee Interviews: Catering	\$	700.00
Student Trustee Interviews: Facility Rental	\$	200.00
Student Trustee Nominee Mailing	\$	-
Student Trustee Publicity	\$	100.00
Student Trustee Travel	\$	825.00
Sustainability	\$	2,000.00
Sustainability/Social Justice Publicity Sustainability/S-Jec Travel,	\$	1000.00
Officer Trainings	\$	3,000.00
Grand Total	\$	0.00